

WAVERLEY BOROUGH COUNCIL

MINUTES OF THE EXECUTIVE CO-PORTFOLIO HOLDER FOR HOUSING DECISIONS
- 28 SEPTEMBER 2023

(To be read in conjunction with the Agenda for the Meeting)

Present

Cllr Paul Rivers

Apologies

Cllr Nick Palmer

Also Present

Chris Austin (Lucas Field Residents Group), Terry Daubney (Waverley Tenants' Panel),
Councillor Jacque Keen and Councillor John Robini

24 MINUTES (Agenda item 1)

Co-Portfolio Holder for Housing (Operations and Services), Cllr Paul Rivers,
approved the minutes of the meeting held on the 20 July 2023.

25 DECLARATIONS OF INTEREST (Agenda item 2)

There were no declarations of interest.

26 QUESTIONS FROM MEMBERS OF THE PUBLIC (Agenda item 3)

There were no questions received from members of the public.

27 QUESTIONS FROM MEMBERS OF THE COUNCIL (Agenda item 4)

There were no questions received from member of the council.

28 HOUSING ASSET MANAGEMENT IT SOLUTION (PART EXEMPT) (Agenda item 5)

Having considered the comments of the Landlord Services Advisory Board
(Executive Working Group), the Executive Co-Portfolio Holder for Housing, Cllr Paul
Rivers,

RESOLVED to,

1. Approved the strategy used to procure an AMS, comprising of a direct award of over £100,000

2. Approved following the framework guidance on issuing direct award to MIS Active Management System through the Vertical Application Solution, a Crown Commercial Framework Agreement, RM6259; and
3. Approved the delegation of authority to award the resultant contract to the Executive Head of Housing.

Reason(s) for Recommendation:

Following a comprehensive review into the service needs and research into what is available on the market, one product has been identified. It is the only product on the market that meets our user needs, fulfils our technical requirements, and can be installed as a stand-alone system and not part of an integrated HMS.

29 HOUSING REVENUE ACCOUNT BUY BACK EX-LOCAL AUTHORITY PROPERTY, WEYBOURNE, FARNHAM (PART EXEMPT) (Agenda item 6)

Having considered the comments of the Landlord Services Advisory Board (Executive Working Group), the Executive Co-Portfolio Holder for Housing, Cllr Paul Rivers,

RESOLVED to,

1. Approve the principle of the buy back on the terms set out in the report, and the use of the buyback reserve for this, together with any related professional costs and Stamp Duty Land Tax. Further approves the property being appropriated for Housing Purposes as part of the Housing Revenue Account.
2. Delegate to the Executive Head of Housing to approve the final terms of the purchase.
3. Grant delegated authority to the Executive Head of Legal and Democratic Services to approve the final form of wording of any legal agreements related to the purchase.

Reason(s) for Recommendation:

To support the Council's ability to meet housing needs in the borough.

30 AIDS AND ADAPTATIONS HOME EXTENSION WORKS PROCUREMENT – FARNHAM (FULLY EXEMPT) (Agenda item 7)

Having considered the comments of the Landlord Services Advisory Board (Executive Working Group), the Executive Co-Portfolio Holder for Housing, Cllr Paul Rivers,

RESOLVED to,

1. Approve an application for major adaptations to a council home to facilitate the needs of a resident disabled young person, with the agreed scheme budget subject to the Council entering into a joint funding agreement with Surrey County Council.
2. Approve the overall allocation from the Aids and Adaptions Budget to part fund the cost of the adaptations, and delegate authority to the Executive Head of Housing to enter into an agreement with Surrey County Council to fund the balance of the overall scheme costs.
3. Delegate authority to the Executive Head of Housing to procure and award a contract to carry out the adaptations referred to in the exempt report, subject to the Council entering into a joint funding agreement with Surrey Council.

Reason(s) for Recommendation:

The reason for making these recommendations to the Executive are so that the housing needs of a family with a disabled child are met.

The meeting commenced at Time Not Specified and concluded at Time Not Specified

Chairman